

Dear Exhibitor:

Cenaiko Expo is always very proud each year to be the Exclusive Decorating Contractor for the:

## **Minnesota Sportsmen's, Boat. Camping & Vacation Show in St. Paul, MN**

**January 18-21, 2018**

In this capacity, we will assist you in every way possible to ensure a successful and pleasant presentation.

Each booth will include a draped 8 Foot backwall, 3 Foot sidewalls and a 7' x 40" booth sign.

The attached forms are for ordering various services and equipment. **Submit your order forms as early as possible to take advantage of the advanced prices.**

*\*\*Payment in full must accompany your order forms\*\**

We accept checks, Visa and MasterCard for payments. We **do not** accept American Express or Discover.

The forms will allow you to order the following equipment services:

- Draped Tables and Counters
- Chairs and Stools
- Booth Carpet
- Material Handling/Drayage of your freight if needed

Please feel free to stop by the show office if we can be of any service. In addition, if we may help you in any way please feel free to contact one of our representatives at 763-755-8111.

Derek Miller  
General Manager



# CENAIKO Expo INC.

TRADE SHOW DECORATORS

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 Minneapolis, Minnesota 55433  
 Phone (763) 755-8111  
 Fax (763) 755-8124  
 Email form to: [decorating@cenaikoexpo.com](mailto:decorating@cenaikoexpo.com)

NAME OF SHOW Minnesota Sportsmen's Boat, Camping & Vacation Show  
RiverCentre, St. Paul, MN DATES January 18-21 2018

EXHIBITOR \_\_\_\_\_ PHONE # \_\_\_\_\_

ADDRESS \_\_\_\_\_ BY \_\_\_\_\_

CITY, STATE, ZIP \_\_\_\_\_ BOOTH NO. \_\_\_\_\_

**NOTE: ORDER IN ADVANCE AND SAVE! Any order must be received by January 8th to qualify for advance pricing.**

DESCRIPTION	QTY.	ADV.	FLOOR	AMT.	
<b>DRAPED DISPLAY TABLE - Three Sides</b>					<p>Lessee personally guarantees full payment by the company or corporation, above named will be personally obligated to pay this amount.</p> <p>Signature: _____</p> <p>Date: _____</p> <p>In the event of the refusal or failure to pay said balance on or balance owing under this contract, Cenaiko Expo, Inc. may without notice exercise all of the rights &amp; remedies under any applicable MN law. Customer further agrees to pay all cost &amp; expenses including reasonable attorney's fees &amp; cost in the collection of any amount not paid when due, together with maximum interest allowed by law.</p> <p>The above rental prices are for the duration of the show and include delivery, installation and removal except where specified or otherwise agreed upon by both parties.</p> <p><b>Cancellation or changes:</b> Items ordered and delivered to booth but subsequently cancelled will be invoiced at <b>50%</b> of above charges to cover labor involved. Draped tables will be invoiced at 100% of the draping charge, but table will not be charged.</p> <p style="text-align: center;"><b>SALES TAX STATUS</b></p> <p><b>*All rental items are taxable at the applicable city/state tax rate of the location of the event. Labor in some states is taxable.</b></p> <p><b>If your organization is non-profit and tax exempt, we must have a copy of your Tax Exemption Certificate in advance of the event, or we must include the applicable tax on the invoice. The Tax Exemption Certificate must be from the state in which the event is held. Tax Exemption Certificates from another state cannot be accepted.</b></p> <p>FIN # 41-0918149</p> <p style="text-align: right;">TOTAL RENTAL ..... _____</p> <p style="text-align: right;"><b>7.62% SALES TAX</b> .....</p> <p><b>TOTAL INVOICE</b> ..... \$ <span style="border: 1px solid black; display: inline-block; width: 100px; height: 20px; vertical-align: middle;"></span></p> <p>M/C or Visa #: _____</p> <p>Exp. Date: _____ Security Code: _____</p> <p style="text-align: center;"><b>WE DO NOT ACCEPT DISCOVER OR AMEX</b></p> <p><b>*PAYMENT must accompany all advance orders.</b>  <b>All floor orders are C.O.D.!</b></p>
8' long x 2' wide x 30" high . . . . .	_____	63.00	75.00	_____	
6' long x 2' wide x 30" high . . . . .	_____	56.00	67.00	_____	
4' long x 2' wide x 30" high . . . . .	_____	50.00	59.00	_____	
<b>DRAPED DISPLAY COUNTER - Three Sides</b>					
8' long x 2' wide x 42" high . . . . .	_____	74.00	87.00	_____	
6' long x 2' wide x 42" high . . . . .	_____	67.00	79.00	_____	
4' long x 2' wide x 42" high . . . . .	_____	61.00	70.00	_____	
<b>COLOR OF SKIRTS - All tops white:</b> Blue Green Gold Red White Burgundy Black (please circle color)					
<b>DRAPE FOURTH SIDE OF TABLE . . . . .</b>	_____	22.00	27.00	_____	
<b>UNDRAPED DISPLAY TABLE -</b>					
8' long x 2' wide x 30" high . . . . .	_____	25.00	36.00	_____	
6' long x 2' wide x 30" high . . . . .	_____	23.00	34.00	_____	
4' long x 2' wide x 30" high . . . . .	_____	21.00	32.00	_____	
<b>UNDRAPED DISPLAY COUNTER -</b>					
8' long x 2' wide x 42" high . . . . .	_____	27.00	38.00	_____	
6' long x 2' wide x 42" high . . . . .	_____	25.00	36.00	_____	
4' long x 2' wide x 42" high . . . . .	_____	23.00	34.00	_____	
<b>BOOTH CHAIRS - PADDED . . . . .</b> (Use with 30" table)	_____	24.00	29.00	_____	
<b>BOOTH CHAIRS - FOLDING . . . . .</b> (Use with 30" table)	_____	18.00	21.00	_____	
<b>PADDED STOOL - W/BACK . . . . .</b> (Use with 42" table)	_____	35.00	42.00	_____	
<b>CARPET RENTAL</b> Must be requested 10 days prior to show for advance order.					
Single Booth . . . . .	_____	79.00	90.00	_____	
Double Booth . . . . .	_____	158.00	180.00	_____	
Triple Booth . . . . .	_____	235.00	270.00	_____	
<b>Color of Carpet:</b> Decorator discretion.					
<b>Carpet Padding</b> (Per square foot): . . . . .	_____	1.00	1.20	_____	
<b>Custom Carpet</b> (Available on request): . . . . . (Two weeks advance notice required. Call for quote)	_____			_____	
<b>FLOOR EASEL . . . . .</b>	_____	17.00	21.00	_____	
<b>WASTE BASKET . . . . .</b>	_____	9.00	14.00	_____	
<b>Additional - BOOTH DRAPING -</b> (10 ft. min.)					
8 foot high Drape - per running foot	_____	9.00	12.00	_____	
3 foot high Drape - per running foot	_____	8.00	10.00	_____	
<b>Miscellaneous Equipment or Services . . . . .</b>	_____			_____	